**Kingston Ridge Campsite Booking Form**

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| **Group Name:**  |  |
| **District:**  |  |
| **Organisation:**  |  |
| **GSL/DC:** |  |

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| --- | --- |
| **Dates Required** dd/mm/year – dd/mm/year |  |
| **Arrival Time:** hh/mm | **Departure Time:** hh/mm |
| **Purpose of visit** |  |

**Leader Contact Details:**

|  |  |
| --- | --- |
| **Leader Name:**  |  |
| **Leader Address:**  |  |
| **Contact Phone Number:**  |  |
| **Email Address:**  |  |

Please complete and sign form and return to campsite bookings manager.

I have read and acknowledged the campsite rules found on page 3 of this booking form and understand that any deposits paid are non-refundable. **By Signing this I understand and agree to paying ALL charges in FULL**.

Signature:

Print Name:

Date:

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| **Camping / Use of campsite** | **Numbers** | **Fee** | **Notes** |
| Basildon Scouts Camping |  | £1 | per person per day/evening/night |
| Basildon Scouts Day Visit |  | £1 |
| Basildon Scouts Evening Visit |  | £1 |
| Others Camping |  | £4 |
| Others Day Visit |  | £2 |
| Others Evening Visit |  | £1 |

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| **Activities** | **Day** | **Time** | **Cost** | **Notes** |
| Zip Wire |  |  | £40 | per hour, 2 hours minimum (only available for members of the Scout and Guide Associations over age 8) |
| Archery |  |  | £30 |
| Shooting \* |  |  | £30 |
| Hawks/Angels |  |  | £30 |
| Climbing |  |  | £30 |
| Abseiling |  |  | £30 |
| Leap of Faith, Jacob’s Ladder, Crate Stacking |  |  | + £10 | per session + climbing fee |
| Use of tower |  |  | £15 | per hour - hirer to provide own equipment and instructors |
| Use of ranges + targets Archery £2 Shooting 10p each. |  |  | £15 |
| Beaver Crag  |  |  | £15 | per hour – self run |
| Beaver Nerf Guns |  |  | £15 |
| Beaver Crossbows |  |  | £15 |
| Beaver Soft Archery or Axes (Delete N/A) |  |  | £15 each |
| Beaver Tower |  |  | Free | per 3 hour session – self run |
| Bouldering Wall |  |  | Free |
| Adventure playground (no nets) if booked. |  |  | Free  |
| Adventure playground (with nets) |  |  | £30 |
| Slack line |  |  | £15 |
| Orienteering |  |  | £15 |
| Pioneering |  |  | £30 | per day – self run |
| Gnome Hunt |  |  | £5 | Self run check sheets provided |
| Extra instructors |  |  | £15 | per 2 hours, for assisting with self-run activities |

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| **Equipment** | **Yes 🗸/ No** | **Qty** | **Cost** | **Notes** |
| Party tent 4m x 8m or 4m x 10m |  |  | £85 | per 48 hours, £30 / £15 / £10 / £1 / £1 / £1per extra 24 hours |
| Party tent 4m x 4m |  |  | £60 |
| Gazebo 3m x 3m |  |  | £35 |
| Tables (each) |  |  | £2.50 |
| Chairs (per 6) |  |  | £2.50 |
| Benches (per 2) |  |  | £2.50 |
| Altar Fire |  |  | Free |  |
| Generator (electricity/showers) |  |  | £15 | per hour |

**Kingston Ridge Campsite Rules**

1. All bookings must be made using the booking form via the booking secretary or campsite manager. The appropriate deposit must be sent with the form.

2. Visitors **must** report to the Duty Warden on arrival.

3. A strict **5mph** speed limit applies to the entire site.

4. Vehicles will normally be left in the car park. Cars may be allowed on site to unload or to stay with campers tents at the discretion of the Duty Warden.

5. Dogs are allowed on site provided they are kept under control and the owner cleans up after them.

6. The campsite must not be left unattended if any of the containers are unlocked.

7. Open fires are only allowed on the fire places provided. You must seek permission from the Duty Warden if you would like to have fires in the backwoods camping area. Bar-B-Q’s are allowed but care must be taken to avoid damage to grassed areas. **No Hot items /cooking on or near picnic tables.**

8. Washing up under standpipes is prohibited; please do this at your campsite. Water is metered and so usage should be kept to a minimum.

9. **All rubbish** **MUST** be taken away with you.

10. **No trees are to be cut or damaged** (the removal of silver birch bark is prohibited unless you have express permission from the Duty Warden).

11. **It is the responsibility of the campers to keep the toilets and showers in a clean condition at all time**s. Cleaning materials will be supplied by the Duty Warden on request. Any problems or damage must be reported to a member of the service team immediately. You must not depart from the campsite until the toilets and showers have been inspected by the Duty Warden.

12. The use of Microphones over a public address system **must stop by 10.30p**m. All amplified music must stop by 11.00pm; exceptions to this rule may be negotiated with the District Executive Committee when, if granted, strict conditions and limits will be issued in writing.

13. Your camping area must be kept clean and tidy. You must not depart from the campsite until your site has been inspected by the Duty Warden.

14. All persons over the age of 18yrs should have a current **DBS certificate**. If this is not the case it MUST be clearly stated on the booking form so that an appropriate campsite can be used. Please **NOTE** that your booking may be refused for that date depending on others booked site.

15. No pits are to be dug for fluid waste or for fires without permission from the Duty Warden. If an overnight toilet tent is used in **MUST NOT** contain any chemicals and can be emptied using the permanent toilets.

16. The access gate on Lee Chapel Lane must be closed or manned at all times.

17. The gravel pit by the climbing wall is out of bounds except when using the climbing wall.

18. The adventure play area **if booked**, must only be used under direct supervision of an adult.

19. If you are using our instructors for **\*Shooting**, Archery, Climbing, Zip Wire and adventure play area parent consent forms are mandatory. Blank consent forms can be found on our web-site.

 **All other activities listed require** **parental consent forms for under 18s.**

**\*For Shooting, a Section 21 form must be completed for or by every user.**

**Booking Conditions & Cancellation Fees**

* All Bookings made by either telephone or email will be provisional until your deposit is received. See below for deposit amount required.
* Provisional bookings will be held for no longer than 4 weeks. If no deposit is received within that time we may cancel your booking without notice.
* All deposits are **non-refundable** and will be deducted from your final balance. By paying a deposit you are accepting the terms and conditions as laid out here and your booking is confirmed.
* You may want to arrange your own cancellation insurance particularly for large bookings.
* All balances to be paid on receipt of invoice.
* **Payment in full is required no later than 14 days after your Camp.**
* **For Day/Evening booking payment in full is required no later than 48 hours after the event.**
* Charges are subject to change and not necessarily those that were current at the time of making the booking. Please check for up to date price information. **Price increases are normally made each year on or around 1st January.**
* Kingston Ridge reserves the right to cancel, alter or delay any camp or activity where forced to do so by circumstances out of our control, such as illness, weather, or any situation that we believe would put participants or volunteers in danger.

**Deposit amount:**

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| **Basildon Scout Groups** | **Others**  |
| Camping only  | £25  | Camping only  | £50  |
| Day/Evening Visit  | £25 minimum fee | Day/Evening Visit  | £50 minimum fee |
| Camping + Activities  | £75  | Camping + Activities  | £100 minimum fee |
| Day/Evening Visit + Activities  | £50 | Day/Evening Visit + Activities  | £75 minimum fee |
| Major Events / whole site bookings for day | £100 |  |  |
| Major Events / whole site bookings for Weekend  | £300 |  |  |